

Financial & Policy Agreement

Parent Initial

- A. All currently enrolled families are required to sign up for automatic payments unless other arrangements have been made and approved by our billing department and Area Director. *
- B. An annual registration fee of \$150 per child is applied to each September's tuition.
- Private Kindergarten- in place of an annual registration a \$300 materials fee per child is applied to each September's tuition.
- C. Tuition is collected monthly in advance, tuition billed will be the rate in effect on the child's first day. Tuition is due on the 1st day of each month. A \$25.00 late charge will be applied for any accounts with outstanding balances on the 2nd of each month.
- D. Unpaid tuition will lead to suspension of childcare services beginning the 2nd of each month. If repetitive incidents occur Villa Montessori by BrightPath holds the right to terminate childcare services.
- E. Payment is required 12 months per year. No credit on tuition is given for vacations, absences, scheduled center holidays, or emergency closings.
- F. All payments that are returned by the bank for insufficient funds will have an additional charge of \$40.00. After 3 occurrences of bank returns it will be required that your autopay method be moved to a credit card option.
- G. If additional fees are incurred after tuition is collected, our billing department will process the remaining balance using your chosen payment method on file.
- H. Our center closes promptly at 6:00 p.m. Children need to be picked up and off the premises at 6:00 p.m. A late charge of \$40.00 (per child) for the first fifteen minutes or fraction thereof that a child remains in the building after 6:00, and a \$20.00 charge per 15 minutes thereafter, will be charged. Late fees also apply if you are scheduled to pick up at 12:30.
- I. One full calendar month's *advance written* notice is required to withdraw your child from the school. Tuition payments are required during this period. Notice of withdrawals should be submitted in writing to the School Director for withdrawal the following month. If notification of withdrawal is received anytime during the month, the following month's tuition will be due.
- J. sibling discount of 10% will be applied to the eldest siblings' tuition while more than one child is enrolled in the center.
- K. A finder's fee of \$2,500 will be paid to Villa Montessori by BrightPath in the event you hire or employ a Villa Montessori by BrightPath employee while they are employed at Villa Montessori by BrightPath, or within 60 days of their last day of employment at Villa Montessori by BrightPath.
- L. Families irrevocably release and discharge Villa Montessori by BrightPath, its owners, directors, employees, agents and representatives from all claims, demands, liabilities, actions or causes of action arising in law or equity, whether known or unknown, arising out of or related to any outside engagements with Villa Montessori by BrightPath employees.



M. We attest that we are the persons legally responsible for the care of the above-named child.

N. We grant the following permission for the below-named child: To be included in developmental evaluations.

O. We acknowledge that we have discussed the techniques used for child behavior management.

P. We acknowledge that Busy Bees utilizes CCTV recording devices, where applicable, for the purposes of observation and security and give our consent to these activities.

Q. By Entering my name and submitting this form, I agree to abide by all statements contained herein.

R. We grant the following permission for the below-named child: To use all indoor and outdoor play equipment and to participate in all activities at Villa Montessori by BrightPath Early Learning LLC, including neighborhood walks. (neighborhood walks exclude Leesburg)

S. We grant permission for our child's image to be used for the purpose of marketing the program.

Yes
No

T. Medical Release: I also consent the above-named child to be provided any medical/dental and/or surgical treatment needed as a result of an emergency arising while the child is in the care of Villa Montessori by BrightPath, and it is impossible to contact the parents in time for the necessary medical procedure. Transportation will be provided by an ambulance. All incurred medical cost are the responsibility of the child's parent/guardian.

I agree that all above Villa Montessori by BrightPath Early Learning LLC financial policies will be put into effect beginning September 1,2025

Name of Child(ren): _____

Name of Parent/ Guardian: _____

Parent Signature: _____

Date: _____